

JULY 28 –MEETING 30  
VOLUME 28

The Ross County Board of Commissioners met on this day, July 28, 2025, in regular session.

Commissioner Jack Everson called the meeting to order at 9:00 a.m., with Commissioner James Lowe in attendance and David Glass, absent

Commissioner Everson led the Pledge of Allegiance.

MINUTES APPROVED

Mr. Lowe moved, Mr. Everson seconded, the minutes of the July 21, 2025 meeting, be approved as submitted.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, absent; Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Lowe moved, Mr. Everson seconded, the following bills of the county be approved for payment:

DEPARTMENT	DESCRIPTION	TOTAL VALUE	DEPARTMENT	DESCRIPTION	TOTAL VALUE
VOCA	supplies	25.22	Juvenile Court	OHMAS-CONTRACT	390
VOCA	SUPPLIES	14.76	Engineer	Paving Three Locks Road	35901
VOCA	TELEPHONE	177.12	Engineer	Road Materials	19755.63
Veterans Service Commission	contract driver	419.39	Engineer	Road Materials	6556.36
Veterans Service Commission	contract driver	378.13	Engineer	Road Materials, signs, etc.	2478
Veterans Service Commission	contract driver	240.62	Engineer	Diesel Fuel/Gasoline	23160.95
Veterans Service Commission	contract driver	419.36	Engineer	Eq. Parts, etc.	58.73
Veterans Service Commission	Veterans	306.3	Engineer	Eq. Parts, etc.	139.1
Veterans Service Commission	travel	30	Engineer	Eq. Parts, etc.	899.69
Veterans Service Commission	vehicle repair	200.35	Engineer	Steel Posts	16450
Treasurer	TITLE SEARCH	480	Engineer	Eq. Parts, etc.	889.49
Sheriff	CONFIDENTIAL FUNDS	5000	Engineer	Road Materials	128.5
Sheriff	other exp	1153.98	Coroner	CELL PHONE SERVICES	108.6
Sheriff	contract services	500.25	Coroner	various	21.24
Sheriff	Costs of Training	35	Coroner	FORENSIC AUTOPSY SERV	3700
Sheriff	Costs of Contract Services	200.41	Common Pleas Court #1	Amplifying Receivers and Hea	1120
Sheriff	other exp	434.73	Commissioners	Fuel for Vehicles	1467.16
Sheriff	other exp	127.96	Commissioners	Electric Woodview & 104	270.24
Sheriff	Cost of Other Expenses	205.98	Commissioners	Gas Service 33	205.76
Sheriff	other exp	411	Commissioners	Electricity Equip. Shed	85.05
Sheriff	contract services	3106	Commissioners	Misc. Supplies Mntc.	63.75
Sheriff	TRAVEL EXPENSES	37.13	Commissioners	Misc. Supplies Mntc.	953.4
Sheriff	CONTRACT SERVICES	320	Commissioners	Janitorial Supplies	409.65
Sheriff	CONTRACT SERVICES	266.5	Commissioners	Janitorial Supplies	1186.95
Sheriff	CONTRACT SERVICES	594.5	Commissioners	Misc. Supplies Mntc.	28.46
Sheriff	MEDICAL SERVICES	41.51	Commissioners	104 Sewer Extension	82938.43
Sheriff	MEDICAL SERVICES	3562.06	Commissioners	Misc. Supplies LEC	159.4
Ross County Court System	Invoice 560088080 Base Fee	892.48	Commissioners	LCNB Air conditioning Unit re	750
Ross County Court System	METER READ 6/15-7/15/25 G	491.44	Commissioners	Sludge Removal	1600
Ross County Court System	OCSS Communication Service	83	Commissioners	Bottled Water Service	28
Recorder	GOVOS	2710.26	Commissioners	Courthouse Restoration	4029.5
Recorder	other services	27.5	Commissioners	Insurance Claims	2500
Prosecuting Attorney	MONTHLY SHREDDING	34.5	Commissioners	Repair overhead door	395
Probate Court	Probate - Misc. Other	890	Certificate of Title	supplies	291.51
Probate Court	Guardianship Services Fees	17089	Certificate of Title	supplies	329.52
Probate Court	Indigent Guardian Attorney Fe	400	Building Department	OTHER EXPENSES	160.44
Probate Court	PROBATE COURT/ARCHIVE	478.24	Board of Elections	Shelving Uprights	655.5
Probate Court	Probate - Misc. Other	450	Automatic Data Processing E	Laptops for Dog Warden	3231.72
Planning Commission	Architect & Engineering Desig	27500	Automatic Data Processing E	2025 Gordon Flesch	871.48
Planning Commission	Inc-Architect & Engineering De	23000	Automatic Data Processing E	2025 Gordon Flesch	94.81
Planning Commission	SUPPLIES	29.98	Automatic Data Processing E	2025 Spectrum	915
Planning Commission	Architect & Engineering Desig	36921	Auditor	Attorney Fees - Crt#1 & 2	504
Planning Commission	SUPPLIES	8.5	Auditor	Atty Fees- Juvenile court	960
Planning Commission	Contract Services	7200	Auditor	Atty Fees- Juvenile court	1260
Planning Commission	Inc-Architect & Engineering De	3383	Auditor	Atty Fees- Juvenile court	997.5
Planning Commission	VILLAGE OF ZALESKI-CONS	28000	Auditor	Atty Fees- Juvenile court	817.5
Planning Commission	Architect & Engineering Desig	44302.16	Auditor	Atty Fees- Juvenile court	225
Planning Commission	Buckeye Hills-LD-Admin for A	103452	Auditor	Atty Fees- Juvenile court	300
Law Library	publications	951.36	Auditor	Atty Fees- Juvenile court	300
Juvenile Court	IV-E Misc. Expenses	378.66	Auditor	Atty Fees- Juvenile court	607.5
Juvenile Court	Water	15.5	Auditor	Attorney Fees - Crt#1 & 2	225
Juvenile Court	CASA - Misc. Other	305.2	Auditor	Attorney Fees- Probate Court	125
Juvenile Court	OHMAS OTHER	1113	Auditor	Attorney Fees-Municipal Cou	1080
Juvenile Court	LIGHTHOUSE CJJS	1877.46	Adult Probation	Office Supplies	150
Juvenile Court	LYS DAYTREATMENT DIGIT	15402.4	Adult Probation	Office Supplies	14.98
					\$559,019.40

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, absent; Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated July 14, 2025 through July 28, 2025, in the amount of \$24,767.52 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, absent; Motion carried.

TRANSFER OF FUNDS

Mr. Lowe moved, Mr. Everson seconded, to transfer \$1,500.00 account code 100-33-00-7102 Contract Repairs, into account code 100-33-00-7200 Equipment, per a request of July 28, 2025 from the Ross County Common Pleas Court Administrator.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, absent; Motion carried.

Mr. Lowe moved, Mr. Everson seconded, to transfer \$5,000.00 from account code 420-20-18-7100 Travel into account code 420-20-18-7150 Supplies, per a request of July 28, 2025 from the Ross County Common Pleas Court Administrator.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, absent; Motion carried.

Mr. Lowe moved, Mr. Everson seconded, to transfer \$10,000.00 from account code 215-15-00-5901 General into account code 100-00-00-0010 Cash General, per a request of July 28, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, absent; Motion carried.

APPROPRIATION OF FUNDS

Mr. Lowe moved, Mr. Everson seconded, to appropriate \$29,718.46 from JAG Grant into account codes 410-29-02-7100 Travel (\$3,072.00), account code 410-29-02-7550 Other Costs and into account code 410-29-02-7104 Confidential Funds (\$10,658.46), per a request of July 28, 2025 from the Ross County US 23 Major Crimes Task Force.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, absent; Motion carried.

Mr. Lowe moved, Mr. Everson seconded, to appropriate 10,000.00 from General Fund, into account code 215-15-00-7200 Equipment, per a request of July 28, 2025 from the Ross County EMA.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, absent; Motion carried.

ASSET DISPOSAL

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County VOCA/svaa for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/SERIAL #	METHOD OF DISPOSAL
6	Burgundy Chairs	3856, 3859	Surplus Property
1	Optiplex 3020	2807	Surplus Property

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, absent; Motion carried.

TIME SHEET APPROVED - COUNTY ADMINISTRATOR AND LAW LIBRARY

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners approve the time sheet submitted by Bradford M. Cosenza, County Administrator and Nancy King, Law Library Attendant, for the pay period ending July 26, 2025.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, absent; Motion carried.

The following resolutions were passed at the regular meeting of the Ross County Board of Commissioners of July 21, 2025, with Commissioners Jack Everson, James E. Lowe in attendance, and David Glass, absent.

RESOLUTION 030-25  
RESOLUTION REQUESTING CERTIFICATION OF COUNTY AUDITOR  
(REVISED CODE SECTION 5705.03(B))

WHEREAS, the amount of taxes which may be raised within the ten mil limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of Ross County, Ohio, and it is necessary to levy a tax in excess of such limitation; now, therefore, be it

RESOLVED, by the Board of County Commissioners of Ross County, Ohio, two thirds of all members elected thereto concurring, that it is necessary to levy an additional 0.30 mill levy in excess of the ten mill limitation for the benefit of Ross County, Ohio for the purpose of providing or maintaining senior citizens services or facilities, pursuant to Section 307.694 or 307.85 of the Ohio Revised Code, at a rate not exceeding three-tenths (0.30) mills for each one dollar (\$1.00) of valuation, which amounts to three cents (\$.03) for each one hundred dollars (\$100.00) of valuation for a period of five years commencing with the current tax year 2025, and, be it further

RESOLVED, that the Clerk of this Board of Commissioners, is hereby directed to certify a copy of this resolution to the Ross County Auditor; and, be it further

RESOLVED, that the Ross County Auditor certify to the Board of Commissioners the total current tax valuation of the subdivision and the dollar amount of revenue that will be generated by a total 0.30 mill additional levy.

Sections 5705.191 and Section 5705.192 of the Ohio Revised Code authorize the submission of this tax to the elector.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, absent; Motion carried.

RESOLUTION 031-25  
RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL  
LIMITATION  
(REVISED CODE SECTION 5705.19)

The Board of County Commissioners of Ross County, Ohio, met in regular session on the 28 day of July, 2025, at the offices of the Board, with the following members present:

Jack A. Everson  
James E. Lowe

Mr. Lowe moved the adoption of the following resolution:

WHEREAS, the amount of taxes which may be raised within the ten mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of said Ross County, Ohio, and it is necessary to levy a tax in excess of such limitation; now therefore be it

RESOLVED, by the Board of County Commissioners, Ross County, Ohio, two-thirds of all members elected thereto concurring, that it is necessary to levy a renewal tax in excess of the ten mill limitation for the benefit of said Ross County, Ohio, for the purpose of providing or maintaining senior citizens services or facilitates as authorized by Section 307.694 or 307.85 of the Revised Code, at a rate not exceeding three-tenths (0.3) mills for each one dollar (\$1.00) of valuation, which amounts to three cents (\$.03) for each one hundred dollars (\$100.00) of valuation, for a period of five (5) years, commencing in January of tax year 2026 and extending for 2027, 2028, 2029, and 2030, which levy is a renewal of an existing levy of three-tenths (0.3) mills voted on November 3, 2020; and be it further

RESOLVED, that the question of levying such tax in excess of such limitation be submitted to the electors of Ross County, Ohio at the election held at the usual places in said Ross County, Ohio, on the 4 day of November, 2025; and be it further

RESOLVED, that said levy be placed upon the tax lists and duplicate for the year 2025, to be collected commencing with the year 2026, if a majority of the electors voting thereon vote in favor thereof; and be it further

RESOLVED, that the Clerk of the Board of County Commissioners, be and is hereby directed to certify a copy of this resolution to the Board of Elections, Ross County, Ohio, immediately after its passage, and to notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, absent; Motion carried.

SUBGRANT AWARD AGREEMENT US 23 MAJOR CRIMES TASK FORCE

Mr. Lowe moved, Mr. Everson seconded, to sign the subgrant agreement for the US 23 Major Crimes Task Force in the amount of \$93,040.00 for operational expenses.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, absent; Motion carried.

**EXECUTIVE SESSION CALLED**

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners adjourn into executive session at 1:00 pm, to discuss matters to be kept confidential regarding Pixelle.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, absent; Motion carried.

**REGULAR SESSION RESUMED**

The executive session called at 1:00 pm was adjourned, and the regular meeting resumed at 2:05 pm. No action was taken.

**WATER POLLUTION CONTROL LOAN FUND PAYMENT**

Mr. Lowe moved, Mr. Everson seconded, to approve a payment for the Water Pollution Control Loan Fund for one sewer replacement, 14166 St. Rt. 772 for a cost of \$12,336.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, absent; Motion carried.

**BID OPENING WATER POLLUTION CONTROL LOAN FUND**

Bids were opened as advertised at 10:30 for repair or replacement of one existing home sewage disposal system. One bid was received from Duncan and Daniels Enterprises LLC in the amount of \$7,415.00. Bids were given to the Planning Department for review and to award the contract.

**JSF INC QUOTE FOR REPAIR OF PAVEMENT SPLIT SECTIONS ON RUNWAY TARMAC**

Mr. Lowe moved, Mr. Everson seconded, to approve a quote from JSF Inc., for the project at the Ross County Shoemaker Airport to repair pavement split sections in the amount of \$19,465.00.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, absent; Motion carried.

**REQUEST FOR LEAVE EMA DIRECTOR**

Mr. Lowe moved, Mr. Everson seconded, to approve a request for vacation leave for Mark Thompson, EMA Director, September 15-19, 2025.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, absent; Motion carried.

**ENVIRONMENTAL PROTECTION AGENCY GRANT FORMS**

Mr. Lowe moved, Mr. Everson seconded, to sign the Debarment Form, Cyber Security Considerations, and the Compliance Certification for the Ohio Water Pollution Control Loan Fund for the State Route 104 Sewer project.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, absent; Motion carried.

**ROSS COUNTY ENGINEERING SERVICES AGREEMENT CARPENTER MARTY TRANSPORTATION**

Mr. Lowe moved, Mr. Everson seconded, to approve the contract between the Ross County Commissioners and Carpenter Marty Transportation for the provision of engineering and design services in regards to the ROS-DR213-0781 Structure Replacement PID No. 1150 (Musgrove Road Bridge) in the amount of \$497,141.26.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, absent; Motion carried.

**ROSS COUNTY ENGINEERING SERVICES AGREEMENT BG ENGINEERING GROUP LLC**

Mr. Lowe moved, Mr. Everson seconded, to approve the contract between the Ross County Commissioners and BG Engineering Group for the provision of engineering and design services in regards to ROS-CR213B-0013 Structure Replacement (West Junction Bridge) in the amount of \$200,119.00.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, absent; Motion carried.

**OTHER BUSINESS**

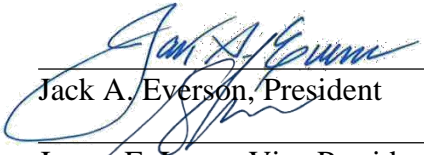
**Investment Advisory Board meeting was held**

**Ross County Senior Citizens**

Seniors from Bainbridge and Adelphi met with the Commissioners and Jodi Hougland, Executive Director, to discuss providing assistance to outlying Senior Centers in Ross County. Ms. Riley provided information the center is requiring, from the outlying centers, to resume services in these areas. The Commissioners have asked for a second meeting to further discuss this issue.

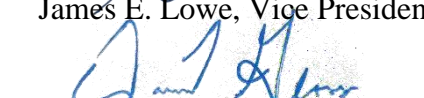
**ADJOURN**

Mr. Jack A. Everson, President, adjourned the regular meeting of July 28 at 3:56 p.m., Board of Commissioners of Ross County, Ohio



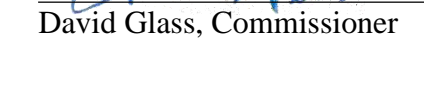
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Jack A. Everson, President



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James E. Lowe, Vice President



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David Glass, Commissioner